



GENDER-BASED VIOLENCE PROJECT COORDINATOR

Job Description

JOB SUMMARY

The Gender-Based Violence Project Coordinator is responsible for strategic coordination in the development, implementation and evaluation of CSVANW's efforts to end gender-based violence through training and education project initiatives.

EXEMPT

REMOTE/HYBRID

Reports to:

Training & Education Director

DUTIES AND RESPONSIBILITIES

- **Training & Education:** Guides project efforts in providing community-based training, education, prevention and early intervention efforts to build broader community awareness about violence against Native women and children.
- **Meeting Grant Deliverables:** Coordinates a variety of grant-funded projects focused on building the capacity of providers and advocates directly addressing domestic violence, intimate-partner violence, sexual violence, and batterer intervention, ensuring project grant goals and objectives are being met and assessed for quality and efficiency (*i.e. 40 Hour Certification Training*)
- **Technical Assistance:** Builds supportive and strategic relationships with stakeholders to develop, assess, and improve gender-based violence prevention and intervention initiatives to further build the capacity of communities and stakeholders.
- **Reporting:** Tracks grant deliverables for reporting; and provides community engagement reports to the Communications Department.
- **Policy Advocacy:** Follows federal, state, and tribal gender-based violence (DV/IPV/SV/BIP) legislation and policy to assist in developing improved responses and recommendations that support survivors. Attends DV/IPV/BIP-related committee and taskforce meetings, ensuring CSVANW is represented.
- **Outreach:** Design and conduct community-based campaigns on gender-based violence and Domestic Violence Awareness Month (DVAM) annually in October; Conduct outreach to community, stakeholders, and providers.
- Performs other duties as may be assigned by the Training and Education Director.

SKILLS, KNOWLEDGE, AND ABILITIES:

- Knowledge of the dynamics of DV/IPV, sexual violence, stalking, and restorative practices; ability to incorporate historical context and understanding of inter-generational trauma.
- Demonstrate knowledge in social justice related advocacy (e.g., racial justice, economic justice, housing justice, food justice, immigrant justice, and reproductive justice).
- Experience working with tribal communities; must engage in respectful cultural sensitivity towards the needs and lifeways of tribal nations and Pueblos.

- Knowledge of operative standards and grant deliverables/reporting for nonprofit organizations; ability to develop, implement, and evaluate training curriculum.
- Successful track record in project coordination and setting project priorities and deadlines; keen on organization and problem-solving skills that support sound decision making.
- Ability to work independently and collaboratively demonstrating good judgment.
- Experience or capabilities in public speaking, excellent verbal communication skills, knowledge of presentation software and slide projection tools.
- Establish and maintain effective interpersonal relationships and work collaboratively with a multidisciplinary team.
- Utilize computer equipment, software, and other electronic devices to perform work efficiently.

EDUCATION/QUALIFICATIONS:

A combination of work/education and life experiences:

- Bachelor's Degree in Psychology, Public Health, Social Work, or related field (or equivalent experience)
- Minimum of three (3) years' experience working in direct service, victim advocacy in a non-profit or within a tribal entity and/or
- experience working in grassroots or community organizing efforts addressing social inequities, violence prevention, health equity, public health, or curriculum development with direct experience in program implementation.

SALARY & BENEFITS:

- Salary range: \$49,000-\$52,000.
- Full Time Position: 40 hours/week, offering flexible schedule.
- A competitive and well-balanced total compensation package including salary and benefits that promote positive health and wellbeing, engaging in cultural practices and creating work life balance.
- May be required to work weekends and/or during the evenings. At times, work may require travel to other locations throughout or outside of New Mexico.
- Must possess a valid driver's license and vehicle insurance.

TO APPLY:

- Submit your cover letter, resume, and three (3) professional references to Nicole Michelena at nmichelena@csvanw.org.

DEADLINE TO APPLY: Open Until Filled

*CSVANW values your lived experience just as much as your education and work experience. We know that studies have shown that women and people of color are less likely to apply for jobs unless they meet every single qualification. We are building a movement grounded in kinship, inclusion, innovation, culture and healing, even if you don't meet all the qualifications- we still encourage you to apply. You might be the right person to join us! CSVANW is a survivor-led organization who is committed to centering the experiences of survivors.

CSVANW is dedicated to the principles of equal employment opportunity. In compliance with State, Federal and Tribal laws and regulations. We prohibit unlawful discrimination against applicants or employees on the basis of age, race, sex, color, religion, national origin, disability, military status, genetic information, or any other status protected by applicable state or local law.